



MCHA TUESDAY PROGRAM Guidelines

MCHA TUESDAY PROGRAM is a unique element of our MCHA homeschool support group activities. We meet to provide our children with an opportunity to:

1. Learn how to play team sports in a formal gym setting.
2. Learn new skills not normally feasible in a one-family school.
3. Take direction from other adults and so foster respect for others.
4. Socialize and build friendships with other home schooled children.

And secondarily it is an opportunity to develop connections and provide support for parents. With this in mind we have come up with the following guidelines:

1. Check-In: All families must sign in and out each week at the front table. The leaders would like to know where the children and the parents are in the building so that parents may be easily contacted if needed.
2. Building Use: Children needs to be accompanied by an adult when not in their rooms. No children are to be roaming the corridors. We would also like to firmly discourage the children from running in the halls to prevent accidents.
3. TUESDAY PROGRAM Start Time: We are asking every family to be at the church by 15 minutes before their own program starts. The leaders in each area would like to start running their programs promptly so as to maximize our time together. Please make every effort to arrive promptly.
4. Late Arrival: If you do arrive late, and after sign in at the registration table, we would ask you to quietly enter your children's designated rooms. If activities are already in session, please have your child sit on the sidelines and the team leader will bring them into the activity as soon as possible at a natural break.
5. Parent Involvement: TUESDAY PROGRAM is a cooperative effort. Every parent should be participating in at least one of the event during our programs. **TUESDAY PROGRAM is not a drop-off program.** Parents need to be on site at ALL time.
6. Helpers involvement: Helpers need to be helping with various activities, to escort children to the bathroom or for a drink and to generally assist with classroom management. Helper should be **actively** participating and not be just chatting, or observing. Instead, they should be monitoring children's behaviour while the leader is busy teaching. This makes it easier and more fun for everyone. A minimum of 2 parents needs to be in a classroom at all time – this means that 3 parents needs to be assigned at all times to facilitate bathroom breaks.
7. Bathroom policy: Please go to the bathroom BEFORE THE PROGRAM. Once in class, any child needing to use the bathroom will be brought to the bathroom by the sign in desk - this utilizes our hall monitors at the sign in desk. Also all younger children should be taken together to the bathroom before and after gym time. Bathroom supervision is required for all under age 16 as part of the plan to protect policy.
8. Child Participation: All children are encouraged to take part in all activities planned and not to opt-out if something doesn't particularly interest them. If a child will not participate, he/she will be returned to his/her parent for direct supervision. A clear statement of why the child is being returned will be given to the parent. It will be the parent's responsibility to assess the problem and take whatever remedial action the parent feels is necessary. The child will remain out of the program they were dismissed from for that week only. They are welcome to rejoin the group once they are ready to participate fully.
9. Children's behaviour: All children will be expected and encouraged to behave respectfully to adults and other children alike, to be attentive, to follow instructions and participate with their best effort, to be careful in their use of the facilities and respect the property of others.
10. Food policy: Tuesday program is a nut-free environment.
11. Weapon policy: Tuesday program is a weapon free policy, such as knife.
12. Gym Dress Code: For safety reasons and also to accommodate full range of motion, we are requiring a

gym dress code which consists of the following:

- ◆ T shirt or sweat shirt (no hoodies, tank tops, halters, off-the shoulder T shirts or low cut T's)
 - ◆ Sweat pants, shorts or above the knee skorts (no jeans, long skirts or mini skirts, or short shorts.)
 - ◆ non-scuffing running shoes (no boots, hee-lies, wheelies, sandals, socked feet or bare feet)
 - ◆ please keep all jewellery at home [including watches, necklaces, chokers, bracelets, earrings (except stud earrings)]
 - ◆ No visible undergarments
 - ◆ If anyone fails to adhere to above guidelines, one warning will be issued. The following occurrence will result in this child being sent to spend the remainder of class with a parent.
13. Pick-up and Departure: We would like to be out of the building by 15 minutes after the program. This means that we need to make a quick departure. To make this fairly smooth, the team leaders and helping parents with all programs will have their students ready for pick up. Once the children are back in your care, please ensure that your children do not run in the hallways or the parking lot.
 14. Absenteeism: **You must** find a replacement for your area of service if you know you are unable to attend. Please don't just send a message on the Internet forum and expect the serve team to find a replacement. Two unexcused absences will warrant a warning, and if there are any further unexcused absences you will be asked to give up your privilege to the Tuesday program. If you know you will be away, please let the group coordinator you work with, as well as those of your children know so they can adjust for numbers of children if various activities are being planned.
 15. Other considerations Please do not come if your child has a fever, a runny nose with yellowish or green discharge, chicken pox, poison ivy, flu or another communicable disease or any injury that would hinder full participation in the activities planned. For the sake of your child's health and the health of others, please wait until your child is fully recovered before returning to Tuesday activities.

If any child fails to adhere to above guidelines 9,10, 11, 12 one warning will be issued. Any following occurrence will result in this child being sent to spend the remainder of class with a parent.

We hope that these guidelines prove helpful and that they make the whole TUESDAY PROGRAM experience more enjoyable. It is our goal to be a support to your home schooling efforts and to make our programming special for your kids.

If you have further ideas that could make TUESDAY PROGRAM better, we invite you to speak to any member of the MCHA Serve team. We are interested in your comments and suggestions and warmly welcome your feedback.

With Christian love,
The MCHA Serve Team